

## **DONATION**

#### For individuals

- · Valid identity card, passport or driver's license issued by the Prefecture
- Tax Code in the original or Health Card
- · Certificate of Residence
- · Indication of the family relationship between the parties
- Contact details of any previous acts of donation (property or otherwise) have already been made by the donor in favor of the
  donee

#### Unmarried individuals:

• Certificate of free / widowhood (plain paper)

### Married (even if separated or in the legal regime of community of property):

- Extract summary of the marriage (on plain paper) issued by the municipality in which the marriage was contracted.
- · Copy of the act of separation of property
- A copy of the underlying asset

#### Separated and divorced:

• Judgment / Decree of separation or divorce

#### Intervention of Attorney:

· Special Prosecution in a public deed with original witnesses

#### Representation of unable individuals:

Judicial Authorization

## Non-EU citizens:

• Residence permit or residence card

#### For institutions and companies

- ID card of the legal representative
- Tax Code and VAT
- Charter
- Certificate Chamber (Register Enterprises)
- Current statute or last deed containing the updated social pacts

## **Documents Building/Plot**

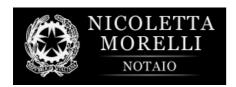
### From the seller:

· Copy of the deed of purchase with transcription note

### If the property is received through inheritance provide:

- Declaration of succession
- Death certificate
- · Copy of the report of the pubblication of the will
- Acceptance of inheritance

# If the property is part of a condominium:



- Statement from the condominium
- Plan Cadastral
- Any building / urban planning with regard to the promise house for sale
- Copy of the certificate of occupancy / habitability
- Energy performance certificate issued by the appropriate certifying
- Certification of the conformity of equipment. If you are not in possession of the certificates, the parties have to declare and implement responsibilities and obligations.

# If the property is mortgaged, produce:

- Copy of loan agreement
- Receipt of termination of the loan or latest bulletin
- Any copy of the deed of assent to the cancellation of mortgage

# In the case of leased property to a third party, produce:

· Copy of lease

## If the donation involves a plot also produce:

- Certificate and cadastral plan with borders
- Certificate of urban destionation